

To: Councillors John Andreotti, Liz Faulkner, Jacqueline Jackson, Keith Jordan, Carrie Payne, Tom Payne (Chair), David Smith: You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 13th November 2024 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 8th November 2024

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

24.079 To receive and accept apologies for absence

24.080 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

24.081 To approve Minutes

1. Ordinary Parish Council Meeting, 10th September 2024

To consider suspending the Meeting for Public Comments

24.082 Chairman's Announcements

24.083 Neighbourhood Police

1. Crime report
2. Cross Border Meeting, 2nd October report

24.084 County and District Councillors' reports

24.085 Planning

1. New Planning Applications received

3/24/1942/LBC	Crumps Farm: Reinstatement of window to east elevation	By 14 th Nov
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2. **Decision Notices** (for information only): See APPENDIX A below
3. **Other planning matters:**
 1. To consider any late planning applications and other planning matters

24.086 Finance

1. To receive cashbook accounts at 31st October 2024
2. To approve bank reconciliation at 31st October 2024
3. Performance against budget as at 31st October 2024
4. To approve payments for 13th November
5. To consider a draft budget for 2025/26 (for finalisation January 2025), including to note the impact on employer's NIC contributions announced in the Government's November budget

- 24.087 1. Highways**
1. Overgrown hedges:
 1. MOG Bakers Lane hedge: update
 2. Other overgrown hedges impeding footways
 2. Potholes High Wych Lane
 3. Any other issues
- 2. Footpaths and Public Rights of Way**
1. Modification Order for footpath near Broadfields: update
 2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.
 3. Any other issues
- 3. Other Parish Matters**
1. High Wych Memorial Hall and car park:
 1. To consider any issues
 2. To consider tree cutting quotes for car park and Allen's Green
 2. Bus shelter: Litter bin update
 3. Update: refurbishment of notice boards
 4. Consultation on enabling remote attendance and proxy voting at Parish meetings
 5. To consider request to plant a memorial tree on Allen's Green village green
- 24.088 1. Playing fields and buildings**
1. **Harlow Theatre Company**
 1. To consider approving a 20ft shipping container replacing the old tin shed
 2. Update: HTC payment of outstanding invoices 2023 and 2024
 2. **Play area**
 1. To consider quote for two new gates into the field
- 2. Allotments :**
1. To receive report
- 24.089 Correspondence:** To note correspondence received (*for information only, unless indicated*)
- Cllr Ian Devonshire: Re Gilston Community Forum, 27th November
 - EHDC: Notice and detail of polling places review. Representations deadline 28th November
 - NHDC: Litter bin contract changes
 - HAPTC: Consultation on enabling remote attendance and proxy voting at Parish meetings (24.087.3.4)
 - HAPTC/SLCC: Employer's NIC contribution changes announced in the government's November budget
 - Parishioner: Request to plant a memorial tree on Allen's Green village green (24.087.3.5)
- 24.090 Late items and other items for inclusion on future agendas**
1. To note items received too late for inclusion on this agenda
 2. To receive any other items for future agendas
- 24.091 Date and venue of next Parish Council Meetings**
8pm, Monday 13th January at HWMH TBC

APPENDIX Agenda item 24.085.2

Planning Decision Notices (as at 7th November, for information only)

3/24/1632/PNHH	1 Grange Cottages: Single storey rear extension	Approval not needed
3/24/1491/FUL	Bonneys Row: Redevelopment of site	REFUSED
3/24/1798/HH 3/24/1799/LBC	Tharbies Farmhouse: Single storey side extension	Awaited
3/24/0291/FUL	Field off Blounts Lane: Create access for farm machinery	Awaited